

CVSDBC 2019-2020			
Position	19-20 Position Holder	BackUp/In Training	Responsibilities
President	Elizabeth Bolden		Per Bylaws
Vice President	Susan Pesavento		Per Bylaws.
Secretary	Melissa DeHoff		Per Bylaws.
Treasurer	Kim Distenfeld		Per Bylaws.
Senior Class Representatives	Amy Skiles		Senior Gifts
	Dana Mattingly		Senior Gifts
Junior Class Representatives	Denise Arms		Senior Locker Decorating & Senior Night (January 23, 2020)
	Soyoung So		Senior Locker Decorating & Senior Night (January 23, 2020)
Sophomore Class Representatives	Janet Butterfield		Holiday Bowling Social
	Michele Chang		Holiday Bowling Social
Freshman Class Representatives	Mary Wright		Age Group Night, January 7, 2020
			Age Group Night, January 7, 2020
Diving Representative	Jody Diskin		Report on needs of diving team, assist in coordination of diving needs (food, meets, etc.) to support divers
Apparel Coordinator & Gift Coordinator	Amy Skiles		Primary liaison with Artistic. Manages team store. Designs, orders and delivers t-shirts and other apparel for meets. Coordinates states apparel.
Team Swimsuits	Elizabeth Bolden/Susan Pesavento		Coordinates w/team captains to select suits, orders suits, coordinates sizing,, submits invoice to Treasurer
Team Backpacks	Elizabeth Bolden		Ensure each first year athlete has a CVSD backpack. Coordinate with Artistic to embroider. Submit invoice to Treasurer.
Concessions Committee Chair	Janet Butterfield		Manages inventory. Creates & Manages TTSU for volunteers. Ensures a Concessions Cttee Rep opens & closes each stand
Concessions Committee Member	Tara Grove		Assists Chair. Manages individual stands.
Concessions Committee Member	Jennifer O'Donnell		Assists Chair. Manages individual stands.
Concessions Committee Member			Assists Chair. Manages individual stands.
Donation Coordinator			Coordinates the request and receipt of donations from grocery stores and others to support team activities. Coordinates with Treasurer.
Athlete Food Support			
Mid Penn Dinner Manager			Liaison w/Cafeteria. Orders Dessert
Home Meets Food Committee Coordinator	Tracy Cunningham		Prepares food for athletes prior to meets. Coordinates set up & clean up in hallway
Home Meets Food Committee	Junko Richards (yes pending Kristy status)		Prepares food for athletes prior to meets. Coordinates set up & clean up in hallway
Home Meets Food Committee	Soyoung So		Prepares food for athletes prior to meets. Coordinates set up & clean up in hallway
Away Meets			Orders and delivers food & drink for away TTSU meets. Submits invoice to Treasurer.
Half Day Snacks	Tracy Cunningham		Coordinates snacks for athletes on practice days prior to Thanksgiving (11/27/19) & Holiday Break (12/20/19)

CVSDBC 2019-2020

Position	19-20 Position Holder	BackUp/In Training	Responsibilities
Holiday Break Post-Practice Breakfast	Elizabeth Bolden/Susan Pesavento		Coordinates volunteers to provide post-practice breakfasts during the Holiday Break (12/24, 26 and 31)
District Dinner	TBD		Hosts Dinner for athletes & coaches. Coordinates w x for TTSU for donations.
States Dinner	TBD		Hosts Dinner for athletes & coaches. Coordinates w x for TTSU for donations.
End of Season Banquet	Susan Pesavento		Primary Liaison w venue. Coordinates Program w Graphic Designer. Coordinates w Apparel Coordinator for End-of-Season Gift.
Mid Penn Meet Director	Janet Butterfield		Manages all aspect of Mid-Penn meet.
Mid Penn Program	Kim Maher & Melissa DeHoff		
Mid Penn Hospitality Suite	Melissa DeHoff & Amy Skiles		
Team Photographer	Chely McAninch		Coordinates senior photos for senior banners. Takes photos throughout the season. Maintains Shutterfly account. Provides photos for and assists in development of end of season slide show.
Digital Content Developer/Graphic Designer	Chely McAninch		Provides graphic design for print materials (programs, etc.)
Head Timer	Paul Alexander	John Freedman	Trains and assigns volunteer timers at home meets. Manages timing supplies (watches, clipboards, pencils). Submits heat sheets at the end of meet to Timer's table.
EB. 10/1/19			